

Discussion - Dates and Locations of 2019 Sub-Committee Meetings

Background

Eight members are required for any meeting to be quorate and the two new members which are expected to join the Byelaw & Permitting Sub-Committee soon will boost overall membership.

Preferred dates have been set for 2019 Sub-Committee meetings with rooms in Larkbeare House reserved to host the meetings. Preferred dates (highlighted in **Red Text**) have been circulated to members and at the request of the Chair, four separate Doodle Polls have been set up to establish if a range of dates will provide enough members for the meetings to be quorate. The table below was prepared on 6th November 2018.

Feb 2019	11th	12th	13th	14th	15th
Confirmed	6	5	7	6	4
May 2019	13th	14th	15th	16th	17th
Confirmed	7	6	8	8	5
Aug 2019	12th	13th	14th	15th	16th
Confirmed	7	6	8	8	5
Nov 2019	11th	12th	13th	14th	16th
Confirmed	6	5	8	8	6

Consideration of Alternative Venues

Typically, the rooms at Larkbeare House are large enough to accommodate the meetings, however if members of the public wish to observe proceedings the rooms could potentially be too small due to fire regulations. Alternative venues have been used in the past for both Full Authority and Sub-Committee meetings with the rooms at Brixham Laboratory more suited to public audiences. These meeting rooms currently offer a more cost-effective option to D&S IFCA. Members may wish to consider Brixham as a more regular venue or suggest alternatives.

Issues associated with dates in November (each year)

Early or mid-November meetings of the B&PSC present a challenge for officers and in particular the Environment Officers who prepare reports associated with the Formal Review of the Live Wrasse Fishery. Data needs to be collated and papers need to be circulated in advance of any Sub-Committee Meeting. In addition, papers for the B&PSC meetings must be published on the website five working days in advance of any such meeting. Members may wish to discuss alternative dates later in November 2019 or possibly early December 2019.

End.