

1.	CO Robbins/ DCO Mander	<p>A) To prepare written correspondence to the MMO QA team to clarify the MMO remit, process and expected standards.</p> <p>B) As a 2nd step, to review the service level agreement that D&S IFCA has with the MMO (for Byelaw working)</p>
2.	DCO Clark	To write once again to the salmon farms stating that this action has been requested by the Byelaw and Permitting Sub-Committee who are required to report back to the full Authority.
3.	DCO Clark, Mike Williams and James Marsden	To draft a public statement for the D&S IFCA to use (including publication on the website) in regard to the explanation of the precautionary principle.
4	IFCO Townsend/ Alison Heimann	<p>A) IFCO Townsend to modify the mobile fishing report in preparation for consultation and attend meeting with Alison Heimen</p> <p>B) Alison Heimen to create a communications report/strategy report to include a glossary of terms.</p>
5	IFCO Clark/ Alison Heimann	To create a press release related to the impact survey in the Torbay MCZ

END.