

Devon & Severn Inshore Fisheries & Conservation Authority
Finance and General Purposes Committee
23rd January 2020

BUDGET MONITORING 2019/20 – Month 9

Joint Report of Chief Officer and Treasurer

Recommendations:

That members:

1. Note the projected outturn
2. Note the projected general reserve balance

Budget Monitoring Month 9

The budget monitoring at month 9 indicates there will be an overall underspend against budget for the year.

Since the last report, the underspend showing in employees has increased. This has been due to the chief officer and office manager resigning. Management expect to fill the office manager role by the end of the year.

The transport underspend has occurred due to less travel being required to attend meetings and conferences.

Supplies and services underspend are predominately due to authority using DCC comms support, which has produced a significant saving.

Boat cost overspend occurred due to electrical work undertaken on the Tornado RIB.

Increase in legal costs for court cases have meant that the support costs are showing a significant overspend.

The table below analyses the underspend:

	2019/20 Base Budget £	2019/20 Budget £	Outturn £	Variance £
Employees	579,000	579,000	554,500	(24,500)
Premises	37,900	37,900	37,900	(0)
Transport	31,000	31,000	25,000	(6,000)
Supplies and services	106,100	106,100	92,900	(13,200)
Boat costs	35,400	35,400	40,900	5,500
Environmental Research	16,800	16,800	7,000	(9,800)
Support Services	37,400	37,400	57,400	20,000
Income Fees & Charges	(26,200)	(26,200)	(30,800)	(4,600)
	817,400	817,400	784,800	(32,600)
DEFRA Reimbursement	(73,600)	(73,600)	(72,300)	1,300
EFF IVMS Grant - Shortfall	0	0	1,700	1,700
Fish trail EU project	0	0	0	0
Survey of Torbay Seabed	0	0	0	0
EUROHAB	0	0	900	900
	743,800	743,800	715,100	(28,700)
Transfer from General Reserve	(19,800)	(19,800)	(5,600)	14,200
Total	724,000	724,000	709,500	(14,500)

Variances (items over £1,000):

Employees

- Staff costs £ (24,500) – Salaries budgeted higher than overall costs and new enforcement officer and maternity cover at lower salary scale point. Office manager vacancy to be appointed;

Transport

- Vehicle costs £ (2,000) – Not expecting any major costs to go through;
- Travel and public transport expenses £ (4,000) – less meetings and conferences being attended;

Supplies and services

- Advertising £ (1,000) – no more byelaws expected for the rest of this year;
- Other Fees and charges £ (10,300) – no longer subscribe to AIFCA;
- External agency staff £ (12,300) – External comms support officer no longer needed, DCC to provide service;
- Telephones £ (3,100) – better broadband and telephone contract;

Boat costs

- Boat Fuel £ (5,000) – better fuel economy of vessels;
- Boat maintenance £ 8,000 – electrical work carried out on Tornado RIB and winterising of vessels;
- Boat insurance £ 4,900 – addition of new vessel and changes in timing of new combined insurance;
- Boat hire £ (3,000) – no longer hiring vessels, due to purchase of David Rowe;

Environmental Research

- Boat hire £ (4,000) – reduce use of vessel hire;
- Equipment £ (5,800) – no major equipment required;

Support costs

- Legal fees £20,000 – increased number of court cases;

Income Fees and charges

- Vessel Hire £ (4,000) - Hire of David Rowe for sampling work;
- Fuel rebate £1,100 – reduce due to better fuel economy of vessels;
- Interest £ (1,700) – better interest rates received for treasury deposits;

General Reserve

- Transfer from general reserve £ 14,200 – Only £5,600 to be transferred from general reserve to cover costs of comms support.

General Reserve

	2019/20 Projection £
General Reserve Balance 1st April 2019	528,999
Transfer from reserve	(5,600)
Underspend transfer to reserves	14,500
Projected Balance 31st March 2020	537,899

Mat Mander
Acting Chief Officer

Mary Davis
Treasurer

10th January 2020

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985