



AUTHORITY MEETING - AGENDA

Venue: D&S IFCA Offices, Brixham Laboratory, Freshwater Quarry, Brixham TQ5 8BA

Date: Thursday 15th of June 2023 (1330hrs to 1600hrs)

Public Meeting:

The Authority meeting is open to the public who can observe proceedings. Members of the public may submit written questions or comments for consideration at the meeting. These must reach the Chief Officer by 1200hrs two working days before the meeting. The questions or comments should concern an item on the agenda for the meeting. Please contact D&S IFCA's Office for details.

Welcome to the meeting.

Agenda Items for Action

1. Election of the Chair
2. Election of the Vice Chair
3. Apologies for Absence
4. Declarations of Interest
5. To consider and approve the draft minutes of the Authority meeting held on 16th March 2023
6. Matters Requiring Urgent Attention
7. Members of the Public – questions or comments for the meeting
8. Terms of Reference for the Byelaw and Permitting Sub-Committee
9. Appointment of the Byelaw and Permitting Sub-Committee
10. To note the Health and Safety Audit and internal report
11. To approve the Outturn Statement of Accounts Report 2022/2023
12. To review D&S IFCA's Financial Probity and Financial and Administrative Regulations
13. To review D&S IFCA's Standing Orders
14. To approve D&S IFCA's Capital Asset Replacement Strategy
15. To consider the outcomes from the 2022 Job Evaluation process
16. To consider D&S IFCA's recruitment policy
17. To consider dates of future Authority meetings
18. To consider D&S IFCA's Funding Structure review developments
19. Byelaw and Permitting Sub-Committee Report



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Agenda Items for Information

20. AIFCA – The Chief Officer’s Report (with embedded information)

21. Date of the next meeting – **21st September 2023**