

## Six Month Progress Report – D&S IFCA Annual Plan FY 2023 - 2024

### Officers' Recommendation

That Members note the content of the Six-Month Progress Report.

### Background

The purpose of the six-month progress report is primarily to keep Members and Officers updated on the progress towards completion of the workstreams set out in the 2023 - 2024 Annual Plan.

The Annual Plan for financial year 2023 – 2024 was agreed by the Authority on 16<sup>th</sup> March 2023. As required by Section 177 of Marine and Coastal access act 2009, the Annual Plan was sent to the Secretary of State at the beginning of the financial year and published on D&S IFCA's website.

The D&S IFCA website has a dedicated display page for the Annual Plans and the Annual Reports:

- [Annual Business Plans & Reports - Devon and Severn IFCA](#)

The presentation of the Annual Plan 2023 - 2024 was improved compared to previous versions and a similar approach has been taken for Annual Reports. The Annual Plan 2023 – 2024 sets out new workstreams for this financial year, on-going work from the previous financial year, and the range of tasks required to meet functional deliverables, set out as Success Criteria.

Last October, a six-month progress report was presented to Members; however, Members agreed that it contained too much detail and was overly complicated with the use of Officer Hours analysis. The preference of Members was for a more consolidated report corresponding to the Annual Plan.

### The Six-Month Report

The Six-Month Progress Report has been simplified and each workstream has been given a reporting reference number to aid any potential discussions.

Within each workstream some individual elements may be complete, some not; therefore, the use of a traffic light system would have overly complicated the report.

Each workstream has a different actions or group of actions that are copied from the Annual Plan. Immediately below each workstream is a paragraph to explain what progress has been made of the status of that workstream (or elements of it).

Each workstream corresponds to its placement in the Annual Plan – based on differing national success criteria (one to five), that is further explained in the Annual Plan.

Some workstreams in the Six-Month Progress Report are marked “**KG**” to signify that it is a Key Goal for 2023-2024.

### Background Papers

- D&S IFCA Annual Plan – FY 2023 - 2024
- Officers' papers & minutes from Authority meetings

(All are available within the [D&S IFCA Website Resource Library](#))