

Devon and Severn IFCA Application Form for a Category One (Commercial) Diving Permit

The completion of this application form places legal obligations upon the Permit Holder. Breach of these legal obligations may lead to prosecution. It is the Permit Holder's responsibility to submit the correct information for the application to be processed.

Incorrect information will invalidate the Permit. D&S IFCA must be notified in writing if there are any changes to the information submitted on this application form.

For more information about this form contact D&S IFCA by email permits@devonandsevernifca.gov.uk or telephone 01803 854648

*Please tick the box to state that the above information is understood:

What is your current permit number (if a renewal)?

The Permit is issued to the owner of the vessel which may be a person, persons, or a company.

Part 1:

Please complete this section if the vessel is owned by a company, if not then please go to Part 2.

*Name of Company	
*Registered Address of Company	
*Email Address and/or Mobile Telephone Number of Company	

Part 2:

Please complete this section if the vessel is owned by an individual, if not (more than one individual) please go to Part 3.

*Full Name of Owner		*Date of Birth of Owner (for identification purposes)	
*Address & Postcode of Owner			
*Email address and/or Mobile Telephone number of the Owner			

Part 3

Please complete this section if the vessel is owned by more than one individual.

*Full Names of all Owners	*Date of Birth of all Owners (for identification purposes)	*Address & Postcode of all Owners	*Email addresses and/or Mobile Telephone numbers of all Owners
1.			
2.			

Part 4:

Vessel and Effort Details

*Name of Vessel		*Port Letters & Numbers (PLN) of Vessel	
		*Base Port (Main Berthing Port)	
		*Number of Crew (including Master)	
*Official Number of Vessel (RSS number on the Certificate of Registry)		*Overall Length of Vessel (As stated on the Certificate of Registry) (maximum of 15.24 metres)	

Removal of Scallop & Fitting of Remotely Accessed Electronic Reporting Device

Please note that if you wish to remove scallop from specified areas within the District during July, August and September, the vessel identified in this Application form must have a Remotely Accessed Electronic Reporting Device fitted that must transmit the required information. D&S IFCA will require a copy of the Remotely Accessed Electronic Reporting Device manufacturer's approved engineer's installation report containing the information set out within the Category One Diving Permit Conditions.

*Model of Remotely Accessed Electronic Reporting Device (IVMS/VMS)		*Serial Number of Remotely Accessed Electronic Reporting Device (IVMS/VMS)	
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Intended Target Species

***Crab** ***Lobster** ***Spiny Lobster** ***Scallops** ***Other** (please specify)

Part 5:

This section must be completed with the details of ALL Named Representatives (Masters) of the Vessel.

*Full Names of all Named Representatives (Masters)	* Address & Postcode of Named Representatives (Masters)	* Dates of Birth (for identification purposes) of Named Representatives (Masters)	*Emails and/or Mobile Phone Number of Named Representatives (Masters)
1.			
2.			
3.			

Part 6:

This section must be completed by all applicants. **Please note that your permit application will only be considered following confirmation that the documents detailed in points 1 to 3 below have been read and understood.**

Click on the embedded information (hyperlinks) to view the information or visit <https://www.devonandsevernifca.gov.uk/>

1. The Owner/s of the vessel and all Named Representatives have read and understood the [Diving Permit Byelaw](#): (Y/N)
2. The Owner/s of the vessel and all Named Representatives have read and understood the [Diving Permit Byelaw Permit Conditions](#): (Y/N)
3. The Owner/s of the vessel and all Named Representatives have read and understood the [Annexes \(1-5\)](#) that accompany the Diving Permit Conditions: (Y/N)
4. Permit Administration fee of £20 enclosed (Y/N)

(Cheques made payable to Devon and Severn IFCA)

***Date of Application**

Note: - Applications can take up to 7 working days to process. Failure to provide the required details may result in delays processing your permit application.

Data Protection and Privacy Notice

The information provided on your application will be processed by D&S IFCA to consider and manage your application. The information will be processed to:

- Provide you with information (the Permit Conditions) and assistance with Permit renewals
- Maintain our data base with correct details

Paragraph 16 of the Diving Permit Byelaw states that the Permit Holder shall provide any relevant fisheries information required by the Authority. Data collected will:

- Assist D&S IFCA with fisheries management
- Assist the investigation of possible breaches of the Permit Conditions
- Help to prevent possible breaches of the Permit Conditions

We may also use and/or disclose your information:

- So we can validate it with the Marine Management Organisation or other regulators or share the information with other regulators such as the Health & Safety Executive.
- To offer or provide you with our literature with regard to our functions and our mandatory requirement to consult with the Permit Holder on any changes to the Flexible Permit Conditions

The Remotely Accessed Electronic Monitoring Device (IVMS/VMS) records and tracks the location of the vessel. The transmission data will be routinely stored by the manufacturer of the supplied device and will be accessible to D&S IFCA. IVMS/VMS data requested by D&S IFCA will be securely stored, processed, and shared with other regulators so they can carry out their statutory functions. We may use IVMS/VMS data for investigations and internal research. Anonymised IVMS/VMS data may be available on our website as part of the information we publish under the Freedom of Information Act.

Lawful Basis

D&S IFCA will only hold information about you that is required in order to conduct its functions imposed by legislation. Our lawful basis for this is Article 6 (1) e) of the General Data Protection Regulation 2016. We use your information for the exercise of official authority such as under the Marine and Coastal Access Act 2009, for example to carry out investigations into possible breaches of the Byelaws.

How Long We Keep Your Information For

We will keep it while you are a permit-holder and for two years after expiry of the Permit for administration purposes. We will ensure there are appropriate safeguards in place.

For more information about completing this form, contact D&S IFCA by email office@devonandsevernifca.gov.uk or telephone 01803 854648. To find out more about your Data Protection rights, if you have a query or want to make a complaint see our Privacy Policy on our website at <https://www.devonandsevernifca.gov.uk/>.