



Authority Meeting

Draft Minutes
21 March 2024

Version Control and Drafting

Version & Date	Comments
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Version 0.2	Review and amendments by Officers. Circulated to Members for review.
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Draft Minutes of the Authority Meeting
Exeter Racecourse 21 March 2024

Present:

Chair: Prof. Mike Williams

Vice Chair: Dr Pamela Buchan

Councillors: Phil Twiss (Devon County Council), Nicole Amil (Torbay Council), Ron Peart (Devon County Council), Tony Williams (South Gloucestershire Council), Alistair Dewhirst (Devon County Council)

General/ Statutory Members: Dr Emma Bean, Felicity Sylvester, Mark Day, Wayne Thomas, Simon Toms (Environment Agency), Charlie Ziemann, Guy Baker, Didi Alayli

Officers: Cristina Geary – Nelson (Devon County Council Finance), Jessica Bishop (Devon County Council)

D&S IFCA Officers: Mat Mander (Chief Officer – CO), Olga Pepper (Finance & Administration Manager – F&AM), Neil Townsend (Principal Policy Officer – PPO), Sarah Clark (Deputy Chief Officer – DCO)

Public: No members of Public present.

Welcome

The Chair formally welcomed all to the meeting.

Action Items:

1. Apologies for Absence.

F&AM Pepper stated the following apologies had been received: Cllr Annemieke Waite, Rob Parsons, Kat Deeney, Jon Dornom, Simon Thomas, Dave Saunders, Rachel Irish, Cllr Tom Briars – Delve, Natural England, Cllr Stuart Hughes, Tom Birbeck, David Morgan, Stephen Dury, Simon Excell, Simon Bunn, Bristol City Council, Kathy Derrick, Cllr Alan Preest, Amy Booth.

2. Declarations of Interest

The Chair invited all to bring forward any declarations of interest. There were none. Members were reminded to review their declarations regularly.

3. To consider and approve the Draft Minutes of the Authority Meeting held on 25th of January 2024.

The draft minutes from 25th January 2024 were examined page by page with no amendments suggested.

That the minutes from the Authority Meeting on 25th January 2024 are a true and accurate record

Proposed: Cllr Twiss **Seconded:** Emma Bean

In favour: 10

Against: 0

Abstain: 4

4. Matters requiring urgent attention.

The Chair briefly consulted with CO Mander, and it was established that there were no matters that required urgent attention.

5. Questions from the Public.

The Chair briefly consulted with CO Mander, and it was established that there were no questions from the Public.

6. To receive a verbal update on DEFRA funding from the Chair.

Chair Prof. Mike Williams shared an update following recent communications with Defra officials with reference to D&S IFCA's funding issues. The additional funding for year 2023/24 has been decreased from £150,000 to £140,000. Notice had also been provided that additional funding from Defra in 2024/25 would be reduced by a minimum of a further £10,000 to £130,000. The Chair wrote to the Minister seeking an update regarding a review of the D&S IFCA's funding formula. He received an answer which provided no concrete answers aside from a reassurance that Defra officials would continue to work hard on the matter. As the letter invited comments and questions, the Chair responded enquiring about when any decisions would be reached but had not yet received a response. The Chair will follow up on this communication. The Chair also wrote, setting out the finding issues, to Daniel Zeichner, the Shadow Minister for Defra who may be able to progress the matters so long as the issues are classified as policy related, as opposed to being constituency related. The Chair will follow up if there is no response. The Chair thanked the Local Authorities who engaged with Defra through the consultation process so far. It is understood that Plymouth City Council and Bristol City Council had not yet engaged. The Chair will speak to Plymouth's representative on the committee, Councillor Tom Briars-Delve. The Chair invited questions and comments.

Felicity Sylvester expressed concern about the lack of presence by the Councillors representing Plymouth City Council and Torbay Council in the D&S IFCA's meetings and asked about any consequences following non-attendance. Cllr Amil, of Torbay Council, clarified that Torbay Council representatives rarely miss the meetings and highlighted the presence of General Member Mark Day who represents Torbay Council's views in his capacity as the Brixham Council Member and the Torbay Council advisor. The Chair clarified that it is not within D&S IFCA's power to apply penalties for non-attendance; however, the issue will be mentioned during conversations with Cllr Tom Briars-Delve from Plymouth and a general audit regarding the Elected Members' attendance can be conducted. PPO Townsend reminded the Members that information about the Elected Members' attendance forms part of the Annual Report which is shared with Defra. Felicity Sylvester was concerned that the representatives of the Devon County Council for the North of the County are not present in the meetings. Cllr Twiss reassured her that the present Devon County Council representatives are invested in the matters relating to both the South and the North of Devon. Cllr Williams believed that the relevant Authorities do not engage as a large level of D&S IFCA's enforcement activity cannot be observed in those areas in terms of fisheries management.

Felicity Sylvester also had concerns regarding the lack of service that D&S IFCA provides to the Severn Local Authorities versus the funds contributed by the taxpayers of these Severn Authorities. Through comments from several Members and officers, it was established that:

- The type of workstreams delivered by the officers across the District varies. In the recent years, workstreams in the North of the District may not relate to the commercial fishing industry; however, to say that “nothing is being done” is neither fair nor accurate. Officers dedicated their effort and time to represent the Severn Authorities where the marine environment is under threat. Examples of the officers’ involvement include:
 - a series of consultations regarding acoustic fish deterrents in Hinkley Point C area where D&S IFCA’s Senior Environment Officer’s input played a significant part.
 - officers’ attendance and input into the Hinkley Point C Public Inquiry
 - responding to the Marine Licence Application consultation for dredging at Bedwyn Sands, which took a considerable amount of officers’ time.
 - designation of the largest Angling Zones in England
- The Severn Local Authorities’ taxpayers do not contribute to the D&S IFCA’s budget with the relevant funds being received from Defra as part of New Burdens Funding.
- Gloucestershire County Council, Bristol City Council, North Somerset Council, Somerset County Council and South Gloucestershire Council are not paying over to D&S IFCA’s budget the full amount of funds received from Defra.
- D&S IFCA cannot alter the geographical arrangements within its District. This is for Defra to consider, and the Chair will continue to press for action.
- In the year 2024/25, it will be beneficial for the Members to receive training from the officers in the general mechanisms of the D&S IFCA, including the funding model.

There were no further questions.

7. To note Budget Monitoring 2023-24 – Month 11

Cristina Greary-Nelson introduced the Agenda Item. D&S IFCA had a letter of intent from Defra to make the payment but has not received any further communication since then. Cristina Greary–Nelson had sought a confirmation but with no result. The budget approved in December 2022 agreed to the use of reserves of £2,400 to balance the budget for 2023/24. The Authority budgeted for a receipt of £150,000 additional grant funding from Defra. However, the Authority has recently been informed that this is to be reduced to £140,000. £50,000 has been received and the remaining £90,000 is still due. There is currently a projected underspend against budget for the 2023/24 of £28,700. This has resulted in a projected contribution to general reserves of £26,300. The Chair opened the floor to questions and comments.

CO Mander advised that the Association of Inshore Fisheries and Conservation Authorities (AIFCA) had also been trying to confirm when the additional payment from Defra would be received. Cllr Dewhirst was interested to learn why the research budget had not been spent and if it could be carried over to the following year. DCO Clark provided a response, stating that as D&S IFCA does not own a research vessel, part of the environment research budget is dedicated to chartering vessels. This was not possible to fulfil this year to the extent anticipated due to issues with the number of officers available to conduct the work, availability of the chartered research vessel and bad weather. DCO Clark explained the purpose of the survey for which the research vessel had been chartered, and that further survey work in 2024/2025 was dependent on a response from Defra relating to D&S IFCA’s proposal for Measures of Equal Environment Benefit to be

applied between Marine Protected Areas in the South of the District where mobile fishing activity is currently taking place. PPO Townsend reminded all that there was a recruitment freeze in place which has an effect on the expenditure. Less officers translates to less opportunities to engage in projects, which in turns means the inability to spend funds in accordance with the Annual Plan. CO Mander wished to emphasise that the officers believe in utilising the public funds to deliver value for money. Emma Bean wished to clarify the amount of the additional funding from DEFRA to be received for the year 2024/25. It is projected to be £130,000. CO Mander reminded Members that Defra had set out that the money was intended to support delivery of addition national workstreams and should not identified as a further contribution to core funding. DCO Clark reminded all that other IFCAs used the additional funds to create posts for officers to fulfil the extra tasks expected by Defra, and that D&S IFCA has not been able to use the funds for this purpose.

Cllr Ron Peart arrived at 13:15

Cllr Twiss pointed out difficulties in long term financial planning stemming from the uncertainty regarding the funding. The Chair seconded this thought and reported that his letter to the Minister, on the matter of funding, mentioned this difficulty.

There were no further questions.

8. To consider the General Reserves Policy

CO Mander introduced this Agenda Item. At the Authority meeting held on 25th January 2024, Members discussed the Medium-Term Financial Plan 2025 – 2028. As part of those discussions Members talked about the minimum level of General Reserves that must be maintained as a percentage of the Revenue Budget, which is 25%. It was noted then that the level of Reserves should be discussed and approved at the March 2024 Authority Meeting. CO Mander consulted with Devon County Council's finance team, and it has been concluded that, taking into consideration current financial uncertainty, it was prudent to hold the level of the General Reserve at a minimum of 25% of Revenue Budget in any given year.

There were no further questions.

That the Authority reconfirms that General Reserves should not fall below 25% of the Revenue Budget in any financial year.

Proposed:	Cllr Peart	Seconded: Pamela Buchan
In favour:	15	
Against:	0	
Abstain:	0	

9. To note the Eleventh Month Progress Report for FY 2023 - 2024

CO Mander introduced this Agenda Item. CO Mander highlighted, that the eleventh month report would feed into to a finalised Annual Report and reflects the status of tasks as of end of February 2024. CO Mander said that a traffic light system had been used, with some tasks listed as red i.e. not completed. This however includes tasks to be finalised in today's meeting, for example the approval of the Annual Plan 2024-25. The officers are not going to be able to complete all tasks set out in the Annual Plan 2023-24 due to other priorities added ad hoc throughout the year, for instance various consultations on Marine Licence applications. Due to time and financial constraints, the officers focused on delivering the D&S IFCA's Statutory Duties on all key elements of work. CO Mander and DCO Clark committed a significant amount of their time to the

development of and consultations on Fisheries Management Plans (FMPs), which has been recognised by Defra by an invitation to deliver more work. The Chair opened the floor to questions and comments.

Pamela Buchan wished for the Report to reflect that the Governance Working Group dedicated the majority of its time this year to aid the consideration of the Job Evaluation exercise results. Regarding the review of the communication strategy, the work had begun, with working documents being drafted in preparation for further discussions. Pamela Buchan expressed the view that much had been learnt about communications from the recent Netting Permit Conditions consultation. The review of the Compliance and Enforcement Strategy will take priority, depending on the officers' agreement.

The Chair shared a view regarding the use of colour red which was, in his opinion, confusing at times when used to mark tasks which, by nature, were planned to span across more than one year. The Chair also mentioned a matter of the difficulty reading the report should a reader suffer from colour blindness and suggested adding words "red", "green" and "amber" beside the coloured circles.

PPO Townsend informed Members that the Annual Plans already account for workstreams that will take longer than a single year to complete. PPO Townsend explained that instead of listing the wider goals, sub-tasks that relate to a wider goal are set out in the Annual Plans as they can be completed in a financial year. PPO Townsend used the B&PSC's task in the Annual Plan 2024/2025 of "making" three separate Byelaws as an example. PPO Townsend said that the "making" of three Byelaws is not the same as introducing three Byelaws or other work involved in quality assurance of Byelaws. PPO Townsend informed members that "making" is a term used for the Authority (B&PSC) to approve the Byelaws as drafted which will then be subjected to formal consultation and this is therefore possible to achieve before the end of March 2025.

CO Mander reminded all that the final Annual Report for year 2023/2024 will give more detail on which tasks have and haven't been completed and that the officers are open to feedback. Pamela Buchan asked for more information about the Enforcement triage system mentioned in the Report. CO Mander explained that the method helps to identify at early stage how serious the offence is, hence saving time by fast tracking the disposal of less significant cases. This in turn aids consistency. Felicity Sylvester asked when a report would be available following recent meetings of the officers with fishers in the North of the District. DCO Clark explained that there were more interviews to conduct and only once all these have taken place will the officers provide a report. This will take place by the end of year 2024/25 and may inform D&S IFCA's future management of pot fisheries.

The Chair reminded all to keep sharing feedback as it helps the officers in creation of the reports.

There were no further questions.

10. To receive and approve the Annual Plan for FY 2024 – 2025

CO Mander introduced this Agenda Item. The Annual Plan's design is a mixture of display pages and information tables and has been produced subject to the Members' feedback regarding the layout of past Annual Plans. Each page will indicate key deliverables for a range of workstreams. The main theme across the Plan is the use of new technology. The officers introduced the IVMS (Inshore Vessel Monitoring Systems) via the Mobile Fishing Byelaw Permit Conditions in 2018. Based on this achievement, the requirement for IVMS is now to be introduced nationally by the Marine Management Organisation (MMO) in April 2024. This year should bring the trailing of the Remote Electronic Monitoring (REM) to a conclusion, with a longer term plan to introduce it to the D&S IFCA's Mobile Fishing fleet. The officers have been in discussions with representatives of the commercial fleet and can report support for the project, as well as some opposition.

Plans are being made to extend the REM trials to Commercial Potting vessels, in partnership with the Southern IFCA, but also nationally. REM brings, amongst other benefits, monetary savings when compared to the cost of the officers' time undertaking inspections at sea.

The Annual Plan lists a review of three Byelaws (Diving, Potting and Netting) to be conducted simultaneously. CO Mander explained that the re-making of these Byelaws will incorporate recent advice from the MMO who are quality assuring the Mobile Fishing Permit Byelaw 2022. The re-made Mobile Fishing Permit Byelaw will therefore be the model legal framework for the re-make of the other byelaws. The remaining Marine Protected Areas (MPA) assessments are to be conducted by the end of 2024 with a large amount of work already delivered by the Environment Team.

The Chair opened the floor for questions and comments.

Emma Bean expressed concern over a promise to review three Byelaws and recommended limiting the Byelaws mentioned in the Annual Plan under review to two. PPO Townsend agreed that a review of three Byelaws is ambitious; however, it should be mentioned that the Byelaws by nature are not as complex as the Byelaw Permit Conditions. PPO Townsend highlighted the importance of including in the Byelaws the scope to allow the introduction of the new technology (REM). As the review will not be looking to change management measures, the task is not as difficult as it may seem and, depending on what the re-made Byelaws will need to deliver as a legal framework, there will not be a need for a public pre-consultation. PPO Townsend explained that, as per the Plan, once the Byelaws have been made by the B&PSC, formal consultation will be undertaken on each of the new Byelaws. PPO Townsend explained that communication is a big part of Byelaw development and therefore the GWG, who are reviewing D&S IFCA's Communication Strategy, may wish to be involved in the communication work. The task as a whole will involve drafting, creation of new Annexes, communication work, development of impact assessments, and decision making by the B&PSC.

Pamela Buchan wished to remind all that the work of the GWG, by nature, spans across the years.

Cllr Dewhirst Alistair was interested to find out when the findings of this year's mussels and cockles surveys would be published. DCO Clark responded and explained that it is hoped that they would be finalised by the end of the financial year 2024/25. This timeline is influenced by the large amount of information to be processed. Use of drones to estimate the number of mussels helped in Taw Torridge Estuary but the analysis of the footage is difficult and time consuming. The Environment team only has three officers (2.6 FTEs) which means delays in delivering the work. DCO Clark mentioned the need to involve the officers from the Enforcement Team in the survey work this year. A few members recommended using external help with the surveys for example in form of volunteers or citizen science. DCO Clark explained that involving inexperienced volunteers means significant risks of a health and safety nature as well as potentially reducing consistency in gathering data. DCO Clark explained that officers were liaising with the University of Plymouth to potentially help with the analysis of drone footage. Felicity Sylvester suggested that officers talk to the Coast Wise group in North Devon who may be able to help. DCO Clark explained that officers do engage with the group and had recently done a presentation to them. Regarding additional help potentially available via funded projects, DCO Clark explained that it takes a great deal of officers' time to manage the projects, including the administrative burden, and it may be, in fact, counterproductive. In terms of sharing of the officers' knowledge with other IFCAs, this happens via the Technical Advisory Group (TAG).

The Chair wished to ensure that when the final Annual Report is made, any information regarding illegal

incursions monitored by D&S IFCA includes details of financial losses to relevant operators. In terms of Mariculture – this will be discussed in Agenda Item 11.

Another workstream in the Annual Plan discussed was the online training opportunities to be made available to the D&S IFCA's Members. CO Mander reflected on the guidance and training needed to be provided to the Members who are crucial to the operations of the D&S IFCA, similarly to the guidance and training provided to the officers. The plan is to produce a series of informative presentations and provide more support between the D&S IFCA's meetings to identify the Members' strengths and weaknesses. Feedback from the Members would help develop the training programme further. Pamela Buchan suggested that the training should include introduction to the fishing methods conducted in the D&S IFCA's Districts as well as characteristics of specific areas of interest. PPO Townsend seconded this by highlighting that each IFCA is unique, and the training will focus on D&S IFCA's ways of working and how it manages fishing activity in its District. Even though the AIFCA's 2024/2025 Annual Plan also talked about conducting training sessions, they will be different in content. The Chair suggested that, since the AIFCA is receiving additional funding toward the training sessions, the D&S IFCA's officers should explore a possibility of applying for funds covering the cost of the training that they intend to provide.

There were no further questions.

Pamela Buchan suggested an amendment to the proposal to include a note about the GWG's work rolling across the financial years rather than following strict deadlines.

That Members approve the Annual Plan for Financial Year 2024/2025, subject to amendments.

Proposed – Pam Buchan Seconded – Wayne Thomas

<i>In favour:</i>	<i>15</i>
<i>Against:</i>	<i>0</i>
<i>Abstain:</i>	<i>0</i>

11. To Consider changes to the Category One Mobile Fishing Permit Conditions

CO Mander introduced this Agenda Item. One of the aspects of D&S IFCA's Mariculture Strategy is to support the sector in terms of management, which may at times require prohibiting certain activities from the mariculture sites. As per the officer paper and Annex, a prohibition of the Mobile Fishing activities is needed in specified coastal mariculture sites to reduce the risk of damage to the mariculture sites and encourage investment in mariculture. The mariculture sites are also seen as an important resource for rod and line users. CO Mander explained that D&S IFCA had already consulted on prohibiting the use of mobile fishing gear in defined coastal mariculture sites. The consultation process had been undertaken at the same time as consulting on the Mobile Fishing Permit Byelaw 2022. The original expectation was to implement new permit conditions for mobile fishing at the same time as introducing the new Byelaw. The process of implementing the new Byelaw has been delayed due to the MMO taking longer than anticipated in the Quality Assurance phase. CO Mander explained that the current Mobile Fishing Permit Conditions could be amended to offer protection to coastal mariculture sites, as set out in the officers' papers. CO Mander added that it is not a usual course of action to introduce this type of matter to the Full Authority rather than the Byelaw and Permitting Sub-Committee (B&PSC), who have delegated powers for Byelaw related decision making. CO Mander informed Members that the Standing Orders enable the full Authority to consider a matter that would normally be considered by the B&PSC. As the next B&PSC is not planned for some time, the officers reached

agreement with the Chair of the B&PSC (Emma Bean) to seek the view of the Full Authority as the matter in question is considered urgent. The Chair opened the floor to questions and comments.

Wayne Thomas enquired if the seaweed farms belong to the mariculture category; there have been many new developments of this type and whether the protection will apply to any new sites or only the existing ones. CO Mander provided the response that the seaweed farms are seen as part of the mariculture sector and the listing of the protected sites will be conducted on case-by-case basis with possible future consultation conducted to support decision making. Currently the sites considered are the three sites as per the officer paper.

CO Mander informed the Members that due to the information regarding monetary losses included in the officer paper, Agenda Item no 11 would generally be deemed appropriate to be excluded from the part of the Agenda available to the Public; however, the individuals involved were supportive of disclosing any relevant financial information to the Public.

Pam Buchan asked about the requirements for consent of a marine licence for coastal mariculture. DCO Clark explained that mariculture in estuaries rarely requires a marine licence as they are listed exempt, and an authorisation is given by Cefas (Fish Health Inspectorate) to operate a Production Business. These sites will require consent or lease from the fundus owner or are located within a Several or Regulating Order such as the Waddeton Order on the Dart Estuary in D&S IFCA's District. In the coastal environment, mariculture developments require a Marine Licence from the MMO. As well as this, these sites will require a Crown Estate Seabed lease and an authorisation to operate a production site. Pamela Buchan was interested to know the processes once a mariculture site closes, in terms of removal of equipment. CO Mander stated that it was clear in respect to the Waddeton Order that the responsibility for clearing the site lay with D&S IFCA. Regarding the offshore mariculture sites, it would be determined by the terms agreed by the operator. CO Mander was aware that one site in Lyme Bay had been abandoned by the operator and the farm had been left in disrepair that created a potential hazard for other sea users. Regarding the timeline in terms of prohibiting mobile gear vessels in the specified mariculture sites, CO Mander explained that there is urgency to implement the changes as soon as possible with the updated permits being sent out in April. Charlie Ziemman wished to highlight that the mariculture sites are of great importance but so is their impact on the mobile fishing fleet. CO Mander agreed that it is important to seek to achieve the right balance.

Cllr Dewhirst asked about enforcement of any new restrictions. The Chair provided a response, D&S IFCA officers will not be able to implement any additional enforcement methods, only via the already existing Byelaws. In response to a question about how the officers will be aware that there was an incursion of the Mobile Fishing fleet into the newly prohibited zones, CO Mander was hopeful to be able to use the REM system in the future but for now, to utilise the means available, such as IVMS. Mark Day offered help in monitoring the area through his involvement with the Torbay Harbour Authority; CO Mander appreciated this offer; the officers will ensure that Torbay Harbour is included in any communications in the matter.

There were no further questions.

That the Authority agrees to prohibit mobile gear vessels in specified mariculture sites set out in Annex 1 of this paper

Proposed – Wayne Thomas Seconded – Simon Toms

In favour: 14
Against: 0
Abstain: 1

12. To note the Report from the Byelaw & Permitting Sub-Committee

Members received an update regarding the work of the B&PSC. The last three B&PSC meetings occurred on 31st August 2023, 16th November 2023, and 22nd February 2024. The finalised minutes from the August and November B&PSC meetings are published on D&S IFCA's website. Draft minutes from the February B&PSC meeting are now being prepared. The officers wished to highlight the significance of the decision regarding the Emsstrom Angling Zone, which may represent the first step to prohibit netting activities on other wrecks used by commercial and recreational anglers. The Mobile Fishing Permit Conditions are currently under Quality Assurance conducted by the MMO with whom CO Mander and PPO Townsend are due to meet on 22nd March 2024. Once the proposed changes have been reviewed by the MMO's legal team, the next step will be for the Defra's officials to review them. Following the changes implemented by the Inshore Potting Agreement (IPA), D&S IFCA updated its Mobile Fishing Permit Conditions. Regarding Waddeton fishery, which D&S IFCA leases from the Duchy of Cornwall, Simon Toms suggested action to ensure the lease can be extended beyond the current expiry date which is April 2026. CO Mander explained that the Duchy does not wish to enter discussions about an extension due to no interest in a continuation of Pacific Oyster cultivation on site.

There were no further questions.

13. To consider changes to the Standing Orders.

CO Mander introduced this Agenda Item. Typically, procedural matters for the Authority are considered at the Annual General Meeting (AGM); however, considering the exact nature of the changes being proposed, it is beneficial if these are considered before the AGM, enabling changes to be made to the Standing Orders before the AGM. Accepting the changes suggested in both scenarios a) and b) introduced in the Officer Paper will help achieve clarity, in response to the members of public's concerns, and to reduce awkwardness amongst the Members. The Chair opened the floor to question and comments.

In the discussion which followed, the following points raised were:

- It could add even more clarity and transparency if the relevant Members left the room for the discussions proceeding the vote, as well as the vote.
- There is a limited number of Members who have the practical expertise to contribute to the specific discussions (for example regarding Crustacea) and to invite them to leave the room would mean losing that expertise. One Member can represent several stakeholders which means removing a voice of a large group of people from the discussions.
- The current Chair agrees with the concept of leaving the room for the vote regarding election of the new Chair.
- The Standing Orders only state that the relevant Members must not vote and so an amendment to add a requirement for the relevant Members to leave the room during the vote is an improvement and a step in the right direction. There will be further opportunities for the Members to review the Standing Orders.

Pamela Buchan put forward a motion.

That the Authority agrees to the changes to the Standing Orders as set out in the officers' Paper and that CO Mander investigates the matters further with the aid of the Devon County Council's Democratic Services in order to present findings as an Officer Paper at the next Authority Meeting in June 2024.

Proposed – Pamela Buchan Seconded – Cllr Dewhirst

In favour: 15
Against: 0
Abstain: 0

Agenda Items for Information

14. Date of the next Authority meeting (AGM)

The date of the next Authority meeting (AGM) is 20th June 2024. Locations is to be confirmed.

End.

DRAFT