

Review of D&S IFCA’s Standing Orders

Officers’ Recommendation

That the Standing Orders are approved with amendments to 4.1 and 4.2 below.

1. Background

The Standing Orders must be reviewed annually and a review of D&S IFCA’s Standing Orders is a repeating agenda item for each Authority Annual General Meeting. At the Authority meeting held on 19th June 2025 no changes were identified.

At the Authority meeting held on 11th December 2025, the Authority agreed to minor changes to enable a smoother process for appointments to the Byelaw and Permitting Sub-Committee. Section 11.13 of the Standing Orders were amended by Officers, with the Standing Orders becoming Version 1.8 (December 2025).

Version 1.8 (December 2025) of the Standing Orders are set out as Agenda Item 2 (Annex A).

2. Amendments

In recognition of the decision in May 2022 the Standing Orders 4.1 and 4.2 are amended to reflect the agreement to have only one Vice-Chair of the Authority.

4.1 At the first meeting held after the beginning of the financial year, Members will elect a Vice-Chair for the year beginning with the meeting at which they are elected and ending with the first meeting held after the beginning of the following financial year.

4.2 The Vice-Chair may be any Member of the Authority.

3. Recommendations

Officers recommend that the Standing Orders are approved with the amendment to 4.1 and 4.2 as described above.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers

Authority Papers and meeting minutes ([Section B of D&S IFCA Website Resource Library](#))

Annex A - [D&S IFCA Standing Orders Version 1.8 \(December 2025\)](#)